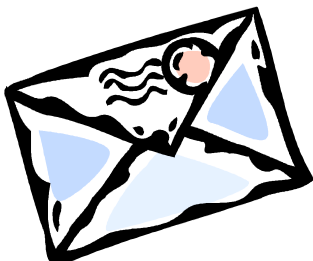


Dear Families

We would like to reiterate to parents that if your child is absent from school for any reason—be it sickness, medical or dental appointment the office *must* be advised and

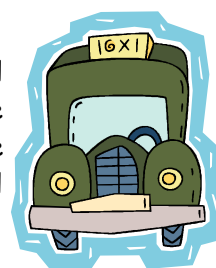


confirmed in writing. Leave of absence for a family event during term time must also be requested in writing for approval by Mrs Baker. In the event that these instructions are not adhered to absences will be recorded as "unauthorised".

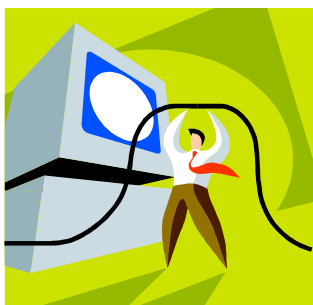
Requests can be made via email to the following address:  
[musgrover@moonhallcollege.co.uk](mailto:musgrover@moonhallcollege.co.uk)

We would like to point out that this is a requirement of Ofsted.

We have an increasing number of children who are dropped off at school and collected by taxi at the end of the day. Please let the school office know details of the taxi company you are using so that in the event of the taxi not arriving at the designated time, Mrs Musgrove in the office will be able to chase the taxi company on your behalf.



During the half term holiday we have had a new server installed. If you have sent an email to the school office or any one of our staff members and have not received a reply please accept our apologies and bear with us, we are not ignoring you. We are currently experiencing a few teething problems.



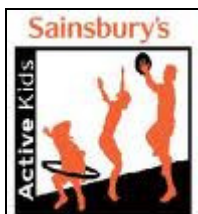
Parents evening for Moon Hall College will be on Thursday 18th March and Bury's Court will be Tuesday 23rd March. Please make a note in your diary.

Further details will be sent shortly.

The Court Circle Parents Association have arranged a coffee morning for Monday 1st March at 8.30a.m. If you can make it please come along for an informal get together—especially our new parents.

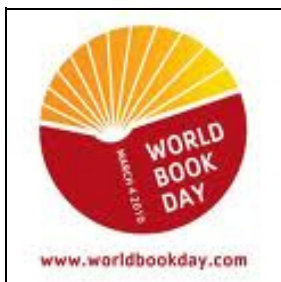
### Sainsbury's Active Kids Voucher

We are participating in this scheme again this year. This is an excellent opportunity for us to acquire lots of extra equipment for the school. Please collect the vouchers when you shop at Sainsbury's and place them in the box on the window sill inside the blue door.



### World Book Day—Thursday 5th March

We have sent out a flyer this week to give the Burys Court families time to prepare costumes for World Book Day. We would like the children to celebrate reading by dressing up as a character from a book. Please remember that the outfit will be worn all day and needs to be comfortable and warm enough to play outside in it. **Moon Hall pupils will remain in school uniform.**



### Recycled inkjet cartridge.

Recycle your used inkjet cartridges to help raise funds for our school.

A collection bin is located in the school office.

**No laser/toner cartridges, thank you**



## March

<b>Monday 1st</b>	8.30a.m. 3.30p.m. 4.30p.m.	Parents Coffee Morning in the Dining Room Cross Country at Reigate St. Mary's Karate Burys Court Swimming
<b>Tuesday 2nd</b>	4.30p.m.	Italia Conti
<b>Wednesday 3rd</b>	3.00p.m. 4.30p.m.	Yr. 6 Horniman Museum Hockey v Reigate St. Marys (U11's) (A) Football Club
<b>Thursday 4th</b>	4.30p.m.	Hockey Club
<b>Friday 5th</b>		College 1 swimming
<b>Saturday 6th</b>		Laser Hub

**Court Circle Parents Association**

### Court Circle Parents' Association - Dates for Your Diary:

Sat 27<sup>th</sup> Feb - Paint balling for Moon Hall College pupils.

Mon 1<sup>st</sup> March - Coffee morning in the Dining Room at 8.30am.

Sat 6<sup>th</sup> March - Laser Hub for Burys Court pupils - details attached.

Weds 10<sup>th</sup> March - Court Circle Meeting at 8pm. The main topic for discussion will be plans for the "Eastern Promise" Summer

Sat 20<sup>th</sup> March - Pamper Experience (to replace the Quiz Night as previously advertised).

Fri 30<sup>th</sup> April - Sponsored Walk and Afternoon Tea.

### Eastern Promise Summer Ball.

This will be held on Saturday 19th June and tickets will be on sale at the beginning of next term.

