

## Morning arrivals:

**Registration is 8.30a.m. prompt.** Children should arrive no later than at 8-20 a.m. The school office also opens from 8-20 a.m. To help parents who have complicated school runs etc we allow children to come into school when a member of staff is on duty at the front door from around 8-00 a.m. We can take no responsibility for children until the member of staff is visibly on duty at the front door. Please do not leave any children unless the teacher is on duty receiving them. Other teachers or office staff who arrive early are not responsible for children until 8-20.



Children arriving late **must report to the school office** before going up to class.

## Parking

Parents are welcome to park on the grass in front of the school, but please reverse onto the grass, so that your car is facing the school. This is to prevent you having to reverse out into the morning, or afternoon, traffic.

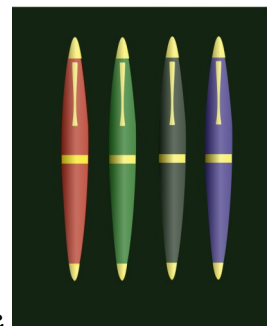


Please **do not** park parallel to the grass as this restricts access to parking on the grass.

Please ensure your child brings their pencil case in to school each day with the following items:

- Writing pen,
- Writing pencil,
- Coloured pencils
- Ruler
- Pritt Stick
- Blunt ended scissors
- Rubber and pencil sharpener.

The school does not supply these items to the children therefore they **must** be replenished on a regular basis, ideally half termly.



## Half Term Dates

Please note half term holiday dates are as follows:

Saturday 13th—Monday 22nd February 2010 and not as previously advertised



### Scrooge

We have a DVD available of the College pupils performing Scrooge. Available from the school office at a cost of £5.00. Those of you who watched the production last Friday I am sure will agree it was excellent.



### School Office

Please advise the school office if your child will not be attending school due to sickness, medical or a dental appointment. All absences must be confirmed in writing.  
Telephone: 01306 611372 (24 hour answer phone)



Email: musgrover@moonhallcollege.co.uk

### School Ties

The office has a supply of school ties priced as follows:  
Moon Hall College—£7.95  
Burys Court—£7.75  
Burys Court (elastic) - £4.50



### After School Activities

We have a number of spaces left in the following after school clubs:  
Monday: Karate  
Tuesday: Italia Conti  
Wednesday: Football  
Thursday: Hockey  
Please speak to Ronda Musgrove in the school office.



## January

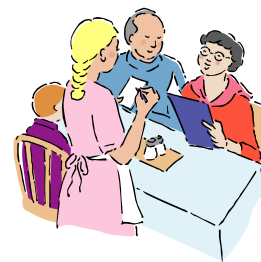
Monday 25th	4.30p.m.	Karate Burys Court Swimming
Tuesday 26th	4.30p.m.	Italia Conti
Wednesday 27th	2.30p.m. 2.30p.m. 4.30p.m. 8.00p.m.	Football v Micklefield (U11's) (A) Football v Boxhill (U14's) (A) Football Club Court Circle Parents Association Meeting. (Postponed from Wednesday 18th January)
Thursday 28th	4.30p.m.	Hockey Club
Friday 29th		College 1 swimming

## Court Circle Parents Association

Family Lunch at The Little Penang Restaurant at the Surrey Hills Hotel

Sunday 31st January 2010

Menu and order form see attached flyer.



### Dates for your diary:

Wednesday 27th January—8.00p.m. Court Circle Meeting.  
Sunday 31st January— 1.00p.m. Family lunch at the Surrey Hills Hotel.  
Saturday 27th February-Paint Balling for Moon Hall College.  
Saturday 6th March-Laser Hub for Burys Court.

For further details see attached flyer.